

GULWORTHY PARISH COUNCIL

Minutes of the meeting of Gulworthy Parish Council held on Monday 3 July 2017
At 7.30pm in Gulworthy Parish Hall.

Present

J Chalcraft

J Hamilton

G Lister

R Pike

K Royston

D Whitworth

R Musgrave (West Devon Borough Council)

Two members of the public.

38.2017 **Apologies** Apologies were received from B Lamb

39.2017 **Declaration of Interest** There were no declarations of interest.

40.2017 **Minutes** Minutes 27.2017 add 'R Pike took the chair for the Election of Chairman'. The minutes of 2nd May 2017 were then signed.

41.2017 **Matters arising** There were no matters arising.

42.2017 **Council update reports from Devon County Council and West Devon Borough Council** No reports were received and there was a query regarding the railway project, it was noted that project work was being undertaken and the project was moving forward slowly.

43.2017 **Correspondence**

- a. Wickstead Leisure
- b. Seton catalogue
- c. Clerks and Councils Direct
- d. Flog It at Boconnoc House
- e. Broxap Red Ensign Day
- f. Tamar Tender Loving Care
- g. Welcome pack 2020 plastics.
- h. The Clerk magazine

44.2017 **Web site** Several firms had been contacted for quotations for a Parish Council web site, but they had not replied. After discussion it was agreed to accept the quotation from SPS Marketing, Exeter for a system costing £695 including VAT, all in favour.

45.2017 **Cemetery**

- a. General maintenance The general maintenance of the cemetery was good and J Chalcraft had seen Dean Elliot who had enquired if a further year would be required, Council agreed to have him for a further year.

46.2017 Planning

- a. Applications received since 2nd May 2017
- b. 1508/17/HHO Householder application for the installation of a replacement window and a bay window at Old Crebor Farm. Council had no comments.
- c. 1409/17/FUL Erection of a telegraph pole 15m above ground level at Hartshole Farm for mounting up to four microwave radios. Council had no comments.

47.2017 Finance

- a. Internal audit report The internal audit report was read and discussed, a rubber stamp had been purchased, it was agreed to alter the Standing Orders and Financial regulations to £5,000, item R6 was being dealt with under the web site, a proforma for the clerks salary was to be prepared, the powers for grants needed to be identified in the minutes, and a review of the clerks salary was to be undertaken.
- b. Accounts for payment
 - i. Elliott Groundcare invoices 1020, 1023, 1030,1042, £50.00 each, total £200.00
 - ii. Zurich Insurance £231.84
 - iii. Auditing Solutions £156.00
 - iv. Gulworthy Parish Hall £15.00
 - v. S A Cole salary £431.25
 - vi. Rubber Stamp £23.14

48.2017 A O B

- a. 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'
- b. Clerks contract The clerks contract was discussed and agreed and a Health & Safety Policy, Sickness & Absence Policy, Grievance & Disciplinary Policy and Equal opportunities were to be drawn up.